

# THE COLLEGE CARES ABOUT YOUR PERSONAL DATA



**When you are a student at the College you share your personal information with us. This information is your personal data.**

## **What is personal data?**

Your personal data is any information from which you can be identified. This includes your name, address, date of birth and any qualifications you already have. Information about your health or any criminal convictions is also your personal data.

## **Why do we need your personal data?**

We need your personal data so that we can provide you with a good student experience and ensure that you get any help and support that you need.

## **What does the College do with my personal data?**

The College has legal responsibilities to protect your personal data. We must tell you why we need it and what we do with it.

## **When can we use your personal data?**

We will only use your personal data when the law allows us to, for example, to arrange learning support for you.

## **Do you have rights in relation to the personal data we hold about you?**

Yes you do, including the right to ask to see your personal data.

## **How can I find out more?**

The College has a Student Privacy Notice which you can find [here](#).